

Central Alberta Regional Community Developer 1-Year Fixed-term Contract

United Way of Calgary and Area is looking for a Regional Community Developer to join the **Healthy Aging Alberta** team. If you are passionate about your community, aspire to make a provincial impact, thrive in a fast-paced environment, and want to make a difference, then we're looking for you! This position will be part of the project team of Healthy Aging Alberta, a new provincial initiative led by an interim Community Leadership Council (CLC) and backbone by United Way. The initiative is focused on developing a unified and coordinated community-based seniors serving sector in Alberta that is championed by and integrated into the larger seniors' systems of care.

The Regional Community Developer, who will be embedded in the [Central Alberta region](#), will report to the Healthy Aging Alberta Community Development Team Lead, and work as part of a team of five Regional Community Developers to implement sector development activities within this region. This role will leverage sector development tools such as the **CORE Alberta digital knowledge hub** to strengthen and weave existing networks and connect them to the provincial context.

What you will do

Regional Network Weaving and Constellation Model Development

- Identify and connect with existing regional and sub-regional networks and coordination efforts in community across their assigned region.
- Create avenues of communication and facilitate open and reciprocal dialogue among regional and provincial networks around community needs and aspirations.
- Build community presence by being consistently present, visible, and accessible.
- Lead and engage in network development and sector connection activities.
- Use an asset-based community development approach to maintain relationships of trust and mutual respect with sector members and strategic stakeholders.
- In collaboration with the Healthy Aging Alberta team, participate in the design of an effective Provincial Constellation of Networks model for Alberta informed by learning from regional sector development efforts.

Promotion of Collective Sector Coordination Vision and Infrastructure Development

- Engage community-based organizations around the shared vision for a coordinated seniors serving sector and promotes community understanding around the benefits of sector development and how to participate and contribute.
- Lead and support capacity building and community building and development activities that support community engagement in sector development as well as sector strengthening and coordination (e.g., learning events, workshops, Action Groups, Communities of Practice).
- Participate in implementation and facilitation of road map projects regionally (e.g., Healthy Aging Framework socialization and roll out, and Systems Mapping) and sector strengthening work within the assigned region.
- Participate and significantly contribute to the developmental evaluation process through data collection, monitoring, and reporting based on an established framework.
- Act as a resource, providing information to the project team to support reporting, donor, and communication objectives.

Regional Priorities Identification and Support

- Participate in processes that help ensure community social issues within the region are being accurately identified and shared, and effective means of addressing the issue are being explored regionally and provincially in collaboration with the CLC and appropriate stakeholders and systems allies.

- Support the stewardship and facilitation of funding for community-based non-medical services for older adults into communities across Alberta through a collaborative trust-based approach to achieve the greatest impact.
- Promote opportunities for communities to participate in addressing social issues as a sector.
- Provide staff support and leadership to Action Groups and events related to community identified priority areas through **CORE Groups** and participate in mobilizing the community networks to address community social issues.
- Inform conversation around policy advocacy and strategic approach to provincial sector development.

What you will bring

Experience:

- Post-Secondary education in Community Development, Social Sciences, or relevant field
- Minimum 5 years' experience in asset-based community development, engagement, capacity building, and network weaving
- Knowledge and commitment to community development principles and approaches
- Experience working within and a strong understanding of the community-based seniors serving sector in Alberta
- Experience working on initiatives that involve understanding and building community capacity
- Strong active listening, communications, rapport building and enthusiastic engagement skills (written and verbal) for exceptional relationship building with a broad range of internal and external stakeholders

Attributes:

- Exceptional facilitation and coordination skills in person and virtually supporting community-partners to advance ideas into action
- Demonstrated ability to develop partnerships with diverse populations, including community groups, government, professional staff, and volunteers
- Ability to get things done in a fast paced, start-up phase, embracing change and an iterative approach
- Ability to work within a collaborative environment, obtain clarity on direction/perspectives
- Strong organizational, analytical, reporting, and time management skills with the ability to understand and communicate the broader implications of plans and activities
- Experience with data collection and a strong understanding of evaluation – Experience working within a developmental evaluation approach considered an asset
- Strong understanding of diversity, equity, and inclusion practices and experience authentically engaging with equity deserving communities
- Ability to exercise a high level of tact and discretion in both internal and external interactions and demonstrated conflict management skills
- Strong computer literacy skills utilizing MS Office Suite, SharePoint, Teams, as well as a comfort with learning new platforms and tools
- Ability to manage virtual conferencing, facilitation, and event management experiences
- Has valid driver's license, access to a vehicle, **and be willing and have the capacity to travel across the province**
- **Must live in the Central region**

United, we make the biggest difference

United Way is a not-for-profit organization that has played a vital role in our community for over 80 years. As a social impact organization, our mission is clear: we mobilize communities for the common purpose of working together to create lasting social change.

In addition to meaningful work where you can have an impact, United Way also offers a comprehensive compensation and benefits package, a hybrid work environment, and flexible working hours.



Our Commitment to an Inclusive Culture

We are committed to creating an inclusive culture where everyone feels valued and respected, and that reflects the diverse community we serve. We welcome applications from all qualified candidates and encourage candidates with diverse backgrounds, experiences, styles, and abilities to apply. If you require accommodation at any stage of the hiring process, please let us know.

Our Commitment to Health and Safety

At United Way we are committed to protecting our team, our clients, and the community we serve by providing a safe and healthy workplace. We will follow all health and safety guidelines in accordance with the Occupational Health and Safety Act of Alberta and Alberta Health Services guidelines.

To Apply

Send cover letter with salary expectations, and resume (PDF) to hr@calgaryunitedway.org

Open until a suitable candidate is found.

Subject Line: Central Regional Community Developer – Your Name.

To learn more about the United Way of Calgary and the Area, please visit our website at www.calgaryunitedway.org.

We thank all applicants for their interest and effort in applying for this position, however, only those being considered will be contacted.