

**Minutes of the United Way of Calgary and Area's Annual General Meeting
Fiduciary Component – April 26, 2017, 7:30 a.m.
Downtown Campus, University of Calgary - Events Centre 906 8 Ave SW**

1. Welcome and Opening Remarks

See non-fiduciary minutes.

2. Call to order

The fiduciary portion of the meeting was called to order at 7:40 a.m. A quorum was present. Sue Riddell Rose stated that each person who has made a financial contribution to UWCA between January 1, 2016 and December 31, 2016 is a member and is therefore entitled to vote on matters brought before the meeting. She also confirmed that notice of the meeting was published in the Metro News on April 4, 2017, in accordance with our by-laws. In order to expedite the meeting, specific individuals who are members and donors were requested to make certain motions at the appropriate time. Voting on all motions was by a show of hands.

3. Approval of 2016 United Way of Calgary and Area's Annual General Meeting Minutes

Minutes from the 2016 Annual General Meeting and the 2016 Audited Financial statements have been posted on the United Way of Calgary and Area's website and are also available in hard copy upon request.

Moved by Sue Riddell Rose and **seconded** by Roc Spence to approve the minutes of the April 26, 2016 Annual General meeting as posted. **Carried.**

4. Presentation of Financial Statements

Ken Skingle, Chair of the Board Finance and Audit Committee presented the 2016 Audited Financial Statements. These statements were prepared by the finance staff at United Way and audited by our external audit firm, Deloitte. Deloitte has provided excellent service to United Way since 2000.

Thanks were expressed to the Deloitte audit team led by Harman Gill, Audit Partner as well as to United Way CFO Malcolm Gowie and his staff, and the members of the Board Finance and Audit committee, for their excellent work and due diligence in the effective stewardship of United Way's financial resources during 2016.

Moved by Ken Skingle and **seconded** by Jaymal Ruparell that the Audited Financial Statements for United Way of Calgary and Area for the year ended December 31, 2016 be approved as presented. **Carried.**

5. Appointment of Auditors

Moved by Ken Skingle and **seconded** by Rachel Moore that Deloitte be the appointed Auditors for United Way of Calgary and Area for the year 2017. **Carried.**

Thanks were also extended to the many workplaces that generously provide sponsorship donations to United Way. These sponsorships allow United Way to work cost-effectively and maximize investments into community.

6. Board Governance and Development Committee Report

Bob Michaleski, Chair of the Board Governance and Development Committee, stated that United Way Board Members are volunteers and reviewed their responsibilities. United Way of Calgary and Area is governed by an independent Board of Directors reflecting Calgary's diverse community members and workplaces. Members are generally nominated by current Board members and are elected for an initial three year term and one year renewals to a maximum of six years.

The Board Governance and Development Committee, chaired by the Past Chair of the Board, meets regularly and is responsible to ensure the Board is operating as it should, and recruiting and reviewing prospective candidates for the Board of Directors.

The slate presented to the Annual General Meeting was developed based on a matrix identifying skills required by the Board and taking into account such factors as the individual's commitment to United Way's mission; willingness to devote considerable volunteer time; years of volunteer service at UW and other organizations; and professional skills to assist in meeting United Way's strategic needs.

United Way's by-laws allow for nominations to be presented by members up to seven days prior to the date of the meeting. Each nomination must be supported by at least two members and show evidence that the nominee is prepared to serve as a Director. No nominations were received other than those presented by the Board Governance and Development Committee.

There are five nominees running for election to United Way's Board of Directors for an initial three-year term:

1. Janet Drage, Private Banking, RBC Wealth Management, Royal Bank of Canada
2. Mike MacSween Executive Vice President, Major Projects, Suncor
3. John Rossall, Executive Director, North America, Repsol Oil & Gas Canada Inc.
4. Darwin Smith, Partner and Managing Director, Boston Consulting Group
5. Trevor Wills, Director, Growth and Acquisitions, ATCO Power Ltd.
6. Deborah Yedlin, Business Columnist, Calgary Herald

Moved by Bob Michaleski and **Seconded** by Vance Langford that Janet Drage, Mike MacSween, John Rossall, Darwin Smith, Trevor Wills and Deborah Yedlin be elected to the 2017 United Way of Calgary and Area Board of Directors for a three year term. **Carried.**

This year there are ten nominations for re-election to the Board of Directors for an additional one year term:

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| 1. Lindsay Blackett | 6. Leslie O'Donoghue |
| 2. Jason Hatcher | 7. Sue Riddell Rose |
| 3. Rich Kruger | 8. Jaymal Ruparell |
| 4. Bruce McFarlane | 9. Adam Waterous |
| 5. Bob Michaleski | 10. Phil Welch |

Moved by Bob Michaleski and **seconded** by Marlie Burt that Lindsay Blackett, Jason Hatcher, Rich Kruger, Bruce McFarlane, Bob Michaleski, Leslie O'Donoghue, Sue Riddell Rose, Jaymal Ruparell, Adam Waterous and Phil Welch be re-elected to the United Way of Calgary and Area Board of Directors for a one year term. **Carried.**

Bob Michaleski explained that we have several individuals who sit on our Board as non-voting, ex-officio Board members because of their involvement in various aspects of our work.

- Jerrica Goodwin, Chair of our Gen Next initiative
- Susan Swan, Chair of our Women's Leadership Council
- Alexander (Alex) Shevalier, representing our Labour Partnership
- Manjit Minhas, Co-Chair of our 2017 Campaign together with fellow Co-Chair and Board member, Rich Kruger
- Larry Macdonald, Board Member emeritus, and
- Heather Culbert, representative to United Way Worldwide.

Moved by Bob Michaleski and **seconded** by Lindsay Blackett that Jerrica Goodwin, Susan Swan, Alexander Shevalier, Manjit Minhas, Larry Macdonald and Heather Culbert be approved as ex officio members for 2017-2018. **Carried.**

Bob announced that Jason Hatcher has accepted the role of Board Vice Chair for 2017. Bob recognized the nine members of the Board who have assisted United Way over the past year and who are continuing in their current term. They are: Dan Allen, Alison Jackson, Dave Kelly, Vance Langford, Gianna Manes, Don Marchand, Rachel Moore, Ken Skingle and Roc Spence. Karen Young will also continue to serve on the Board as President of United Way of Calgary and Area.

7. **Tribute to Retiring Board Members**

Sue Riddell Rose, Board Chair, paid tribute to each of the six retiring Board Members and the three ex-officio members whose one year terms have ended. Ex-officio members recognized were Judi Hadden (Chair of our Women's Leadership Council), Mick Dilger and Deborah Yedlin (2016 Campaign Co-Chairs). Retiring Board members were Marlie Burt, Wayne Chiu, Rod Gray, John Masters, Jeff Pearson and Salimah Walji-Shivji. Sue extended her sincere thanks to these individuals for their tireless commitment to United Way.

8. **Introduction of the Incoming United Way Board Chair**

Sue Riddell Rose introduced Bruce McFarlane as the 2017 - 2018 Chair of the UWCA Board of Directors. Bruce joined the UWCA Board of Directors in April 2014 and brings great vision and skills to United Way with over 36 years of experience in the energy sector, including 19 years in executive positions in both large and small energy companies. He is currently the Vice President of Business Development at RMP Energy Inc.

9. **Recognition of the Outgoing United Way Board Chair**

Bruce McFarlane, incoming Board Chair, spoke briefly about his personal motivation to get involved in United Way. He then thanked outgoing Board Chair, Sue Riddell Rose for her tireless leadership since 2011 when she was Campaign Co-Chair and for her incredible dedication and commitment as Board Chair over the past year.

10. **Closing Remarks**

Sue Riddell Rose spoke about what she believed was achieved while Board Chair and thanked the Board members for their support, expertise, hard work and remarkable dedication of time. She also thanked the outstanding community volunteers, United Way staff and our many partners including agencies, workplaces and other organizations, which helped United Way deepen our impact in Calgary in 2016.

11. **Adjournment**

Sue Riddell Rose declared the fiduciary component of the AGM adjourned at 8:10 a.m.



**Minutes of the United Way of Calgary and Area's Annual General Meeting
Non-Fiduciary Component - April 26, 2017, 8:10 a.m.
Downtown Campus, University of Calgary - Events Centre 906 8 Ave SW**

1. Welcome and Opening Remarks

Karen Young, President and CEO, United Way of Calgary and Area, welcomed everyone and acknowledged that the land we are on is traditional land of the Blackfoot Confederacy, as well as Treaty 7 Territory which includes Kainai, Siksika, Piikani, Tsuut'ina, and Stoney Nakoda nations. Karen also acknowledged the Metis people, and the Inuit people who have made their home here in Calgary.

Elder Reg Crowshoe, a Piikani Blackfoot Elder, spiritualist, ceremonialist, and teacher and Former Chief of his Piikani nation, opened the annual general meeting with a ceremonial prayer.

2. Francis Lefaivre Award Presentation

A very close friend to United Way of Calgary and Area, Francis Lefaivre, died on April 22, 2007. He was a generous and gracious man who was an inspiration to many. In his memory, United Way has created the Francis Lefaivre Volunteer Award, to recognize individuals who have shown the same passion for the community and generosity of spirit that he demonstrated throughout his life.

This year's winner, Bill Andrew, has been described as intelligent, benevolent and humble. Karen introduced Bill and spoke about the many reasons he has been chosen to receive this award. He has long advocated for addressing social problems and, in particular, using his organizational skills, his wisdom, and his compassion to assist wherever he could. Karen expressed how privileged United Way is to have Bill Andrew as such a great friend and how deserving he is of this award. Bill was invited on stage to say a few words.

3. Looking back at 2016 and looking forward to 2017

Karen thanked and acknowledged the contributions from the Board, committee members, agency partners, staff, and volunteers in the execution of our work in 2016. By concentrating on evidence-based social programs and initiatives, Karen spoke about how we are able to impact the lives of 500 Calgarians every day.

Calgary is the first city in Canada to implement a Financial Empowerment model and Karen acknowledged the collective expertise of the Financial Empowerment Collaborative which focuses on addressing the root causes of poverty. Karen highlighted the successes of the All in for Youth initiative and spoke about how the strategies used for All in for Youth were recently shared with the Minister of Immigration so that these same success strategies might support our refugee youth.

Building on the great impact of Mike and Sue Riddell Rose's original donation of \$1 million to Community Hubs, the Rotary Club of Calgary joined the initiative as a Founding Partner and this is the first partnership of its kind in Canada where a United Way, municipal government, and service club are taking on a neighborhood initiative at this scale. The Community Hubs initiative will help to ensure that all Calgary communities are strong, supportive, and inclusive, and that everyone in Calgary can easily access the right supports, services and resources

Karen spoke about our work going forward into 2017.

A public policy framework will be developed to amplify our influence with the three levels of government and ensure the valuable lessons we learn through our community investments can be shared and replicated locally, provincially, and federally. United Way of Calgary and Area will convene a table bringing all funders in the social sector together, to close gaps and seek opportunities to leverage resources and work hand in hand with our Indigenous community to develop a robust Indigenous Strategy. With the implementation of a new technology platform we will create targeted individual experiences for our donors in collaboration with United Way Worldwide.

We are working to finalize our 2018-2022 Strategic Plan, which will service as a compass to guide our organization's work over the next five years. With the implications of the Alberta economy's slow recovery, and donor trends and demographics shifting, the development of our new Strategic Plan is happening at a critical time.

4. Closing remarks

Karen gave thanks to the Board, the United Way team, and all in attendance and reminded everyone that we will continue to be operationally effective and focus on outcomes where we can have the greatest collective impact. We will do this through partnerships and working collaboratively with agencies, governments, sponsors, volunteers, and donors. Together, we will make Calgary a great city for all.

Adjournment

The Annual General Meeting was adjourned at 8:45 a.m.